

OUR LADY OF GUADALUPE CHURCH
PARISH PASTORAL & FINANCE COUNCIL

June 16, 2021

Report

I. ROLL CALL

Attendees: Monsignor Gentili, Dick Clark, Tom Rakszawski, Ed Zapisek, Father Ianelli, Emily Clementi, Matt Gavinelli, Ellen Roehm, Peter Hawley, Tim Conniff, Barbara Kieffer, Ray Lokay, Leo Craig, Lisa Martinez, Dominique Galloway, Greg McGovern, Chip Puchino, Juan Navia, Joel Zazyczny, Paola Cubides Herrera, Laura Campbell, Carol Kalouche, Michele Savage, Philip Junker, William Conway, Raymond Kalouche, Greg McGovern, Bob Weikel, Shane Flanagan, Paul Crovo, Mike Broglie,

Recording Secretary: Teresa Fischer

Excused: Dan Drain, Deacon Brady, Paola Cubides Herrera,
Lisa Kopertowski

II. OPENING PRAYER

Monsignor shared the reading from today, 2 Corinthians 9, 6-11. *Each must do as already determined, without sadness or compulsion for God loves a cheerful giver.* Monsignor suggested that the council members ask the Lord to bless our parish as we work our way out of the pandemic. He also asked for their support with the upcoming challenges the parish will face with just one priest. Everyone prayed an Our Father.

III. MEETING REPORT - Approval of December 9, 2020 Meeting Report
Council members approved the report and Teresa will post on the website.

IV. FORMAL APPROVAL AND DISCUSSION OF STRATEGIC PLAN

Matt formally thanked Juan for his hard work on this project. Members of the Parish Pastoral Council (PPC) and the Parish Finance Council (PFC) approved the new Strategic Plan (2021-2026) at their recent meetings. The new Strategic Plan prioritizes new initiatives and develops a more specified plan for 2021-2026. We will continue to monitor and strengthen initiatives from the Strategic Plan Tracker that have been completed. Attendees officially signed off on the new strategic plan.

INSTITUTIONAL REVIEW AND MINISTRY BUDGET (BOB WEIKEL)

The institutional review and ministry budgets have been completed and approved by Monsignor. OLG has more than 40 parish ministries and 22 of these receive money from grants or the parish. Last year the ministry budget was \$81K. This year it is \$112,750. The \$41K increase is attributed to including some ministries and/or ministry expenses (such as music and parish communication) that were not previously included. Hispanic ministry, music, parish communication and youth ministry all had increases in their budget.

Every year we report to the parish how the Stewardship Campaign Appeal funds are spent. Council members discussed stewardship donations, livestreaming expenses, memorial donations and how the expenses/income are being reported. The parish has generated some income from livestreaming funerals, weddings and special events at the church. Expenses and income from livestreaming will continue to be monitored.

EVANGELIZATION OUTREACH AND MAJOR INITIATIVES (DEACON BRADY)

Monsignor provided the update for Evangelization Outreach. The evangelization committee's major initiatives include retooling the Welcome Committee, improving livestreaming, developing a direct mail postcard campaign to new families that move to the area and implementing the Archdiocese of Philadelphia's (AOP) *Nothing Compares to Being There* program. In addition, the committee is hosting a workshop for all ministry and parish leaders on Saturday, September 11.

FISCAL RESPONSIBILITY/UPDATE ON PROJECTS AND BUDGET (DICK CLARK AND TOM RAKSZAWSKI)

Dick said the PFC has been trying to manage the current and next year's budget during this uncertain time. In May 2024, \$2.4 million is due. This includes the \$1.4 million balloon payment (which is the lesser of our two mortgages) and the \$1million loan to the AOP.

The weekly collection is up 3.5% compared to last year. The average is now over \$31K (last year it averaged \$29K). We are still working towards reaching our weekly collection goal of \$32K.

The PFC recently formed an investment subcommittee. This subcommittee formed an investment policy for the parish. The parish was considering a short-term investment. However, in minding the policies of the AOP, the committee recommended the parish pay \$881K towards the smaller mortgage. This mortgage was originally \$1.4 million and is now \$507K. We will experience additional savings by paying less interest. The parish still has a \$6.3 million balance on the larger mortgage and owes the AOP \$1 million.

The PFC is also assisting with managing the parish major projects that total approximately \$800K while keeping three to four months funds in reserve. These projects include HVAC installation at the church (\$65,800), partial lighting (not chandeliers) at the church (\$146K) and bell tower repair (\$25K). The other projects we have discussed but are not planned at this time include lighting in the parking lot/cameras, capping the woodworking outside of church and chandeliers in the church.

V. TECHNOLOGY UPDATE (TERESA FISCHER)

There have been occasional mishaps, but for the most part, the livestreaming is going very well. We are frequently livestreaming other events in addition to Mass such as funerals and weddings which provide income for the parish. We also hosted the LaSalle College HS Baccalaureate Masses that were livestreamed.

We recently developed a new ministry, the OLG Stream Team, with four volunteers who were interested. So far, two of them have begun training with Dan Kearns and one of them has become comfortable with the system.

Other technology such as Flocknotes, the recently purchased Word on Fire program (may notice the once a week emails with a video and discussion topics are being very well received). The parish continues to receive positive response to parish Facebook and Instagram posts.

VI. NEW BUSINESS

1) Farewell to Father Ianelli

Monsignor is grateful to Father for his nine years of service at Our Lady of Guadalupe Parish. Father is a wonderful friend and confidante and the parish will support him as he goes forward to lead a new flock at Saint Katharine Drexel Parish. Father Ianelli thanked Monsignor and the members of the parish councils for their support and friendship. He learned so much from everyone at OLG and he will bring those ideas to his new parish.

2) Adjustment in Mass Schedule and other services (Monsignor)

Monsignor asked the members of the parish councils for their support and cooperation as we move forward with just one parish priest. Monsignor will continue to serve our parishioners to the best of his ability. He asked for their understanding to recognize that one priest just is not able to do the ministry of two priests. Adjustments will have to be made to the parish Mass schedule and he asks for your support as they adjustments are announced.

Monsignor is also grateful to all of the members of the PPC and PFC for agreeing to extend their membership in the parish councils. If you are no longer able to continue to serve, please speak with Monsignor privately.

We continue to work on memorials, which is an important aspect of finishing off the church. These donations are outside the context of the parish budget.

Lastly, we are budgeting for a maintenance/janitor position. The parish will still be under budget for maintenance staffing even with addition this additional staff person.

VII. NEXT MEETING

The next Joint Meeting of the PFC and PPC is December 1, 2021

VIII. CLOSING PRAYER

The council members gathered their own personal prayers and intentions and also prayed for Father Ianelli. Everyone prayed a Hail Mary.