

**OUR LADY OF GUADALUPE CHURCH**  
**PARISH PASTORAL COUNCIL**  
April 11, 2018

I. ROLL CALL

Monsignor Gentili, Frank Dolski, Paul Crovo, Marlene Funk, Chip Puchino, Matt Gavinelli, Steve Workman, Mike Broglie, Rose Hampton, Lisa Kopertowski, Deacon Brady, Jessica Walters  
Recording Secretary: Teresa Fischer

Excused: Father Ianelli, Emily Clementi, George Fernandez

II. OPENING PRAYER

Monsignor shared the reading from today's Mass (Acts 5: 17-26) and the council members joined in a period of reflection and prayer.

III. APPROVAL OF MINUTES FROM PREVIOUS (November 15, 2017) MEETING

Steve Workman asked for a motion to approve the November minutes. Frank Dolski motioned and Deacon Brady seconded the motion. The members of the committee unanimously approved the minutes. Teresa will post on the website.

IV. FINANCE COMMITTEE UPDATE

There was an abbreviated Parish Finance Council (PFC) meeting in January. Ed Zapisek outlined the parish's current financial situation, which included a collection analysis. Collections are up 4.6 percent over last year and average just under \$26K. In addition, the Christmas collection was 4% lower than last year. PREP income is almost 60 % higher than last year.

Ed discussed his projections of Profit and Loss and Cash Flow with three different scenarios of growth in Sunday collection. The PFC is hoping that the collection will increase to \$32K without introducing a formal Increased Offertory Program. The PFC is discussing a strategy for informal collection programs and other plate analysis opportunities.

There are no major fundraisers scheduled at this point. Our parishioners continue to respond generously. We are at an overall 7.4% increase in income due to a generous response to our Wrap Around Campaign and other donations over the last year. In addition, the PFC has created new information to include in bulletin (i.e. ladder donation chart) to highlight our weekly offerings.

## PLC CAMPAIGN AND OTHER UPDATES

The construction for the courtyard and the PLC punch list is on schedule with completion scheduled for the late summer.

## EASTER WEEKEND RESULTS

Easter weekend results were excellent. Collections were up 15%.

## V. YOUTH MINISTRY UPDATE

The Youth Group is doing well and numbers are steady – approximately 15 to 20 attendees each week. The Little Flowers is wonderful with eight little girls in the group. They will end the year with a mother/daughter tea

The current service project is collecting used books for Cops and Kids. Recent events include the Live Nativity, Christmas Pageant with 6<sup>th</sup> grade PREP students, Churches and Cheesesteaks on Holy Thursday and Operation Resurrection where teens delivered lilies to families that had lost a loved one in the past year.

An Italian Festival was held this past week to celebrate Blessed Frassati. The parish also recently received the Blessed Frassati relic from Rome. The High School Steubenville Conference is still planned but with the snow this past winter (and changing last day of school date) there are less teens attending.

Upcoming events also include a new bible study for young women and Theology of the Body for high school and middle school boys. A Panera Bread fundraiser is scheduled for April 25.

## VI. RELIGIOUS EDUCATION/ADULT FAITH UPDATE

PREP is preparing for Confirmation, which includes 105 children. In addition, 118 children will receive their First Holy Communion. These sacrament numbers are high this year. PPC discussed ways to welcome these families during these sacraments.

This coming school year (2018-19), in keeping with the AOP policy, Confirmation will move to 8<sup>th</sup> grade. Jessica, Monsignor and Father Ianelli are currently creating the structure/format for this new policy and are exploring all options. OLG also wants to be consistent with OLMC where the children are confirmed in 8<sup>th</sup> grade.

RCIA had 53 people in the program this year. Jessica complimented the hard work of Linda Gray and Charlie Wasserot who ran the teen RCIA track.

December 1, 2018 is the date for the Women's Advent Breakfast and organizers are expecting 200 attendees. The Ladies of OLG will be hosting a retreat this spring.

AFF is also hosting an Evening of Reflection on May 9 for staff and parish/ministry

leaders. A small group from OLG will be attending a results meeting for Disciplemaker Index on May 14.

OLG continues to focus on its outreach to the Hispanic families. A team of volunteers from the parish is working on a formalized program to assist with outreach. OLG wants to assist these families with their sacramental needs. Monsignor Gentili mentioned that the Archbishop has congratulated our parish for our work with the Hispanic community and we have his continued support.

The new Men's Prayer Group is going very well. About 25 members in the group with 10 to 15 attending on a given week.

## VII. EVANGELIZATION SUBCOMMITTEE UPDATES

### ○ Organizational Review Subcommittee

This subcommittee is finalizing the SOPs for the PLC rental and proposing the new budget for all our ministries, services and committees. Bob Weikel is heading this committee and will be reviewing the budget. (We anticipate being able to rent the PLC in the fall after the courtyard is completed.)

### ○ OUTREACH UPDATE

#### ▪ Under New Leadership

Deacon Brady is assuming leadership for the Evangelization Subcommittee. Invitations will be sent to prospective members of the committee.

#### ▪ Nativity Trip – REBUILT APRIL 15-17, 2018

There will be 10 attendees from OLG at the conference this weekend. The group will attend Sunday evening Mass and the conference on Monday and Tuesday.

#### ▪ Tech Team Update

Website will be completed by the end of the month. Parish is still considering livestreaming but want to complete website first. Dan Kearns is a member of the parish and is comfortable with our schedule for livestreaming. OLG is waiting for Holy Spirit radio to upgrade their technical equipment before we begin collaboration but we hope to be working with them soon. New Wi-Fi was being installed at church, which will provide audio into the courtyard and TV/audio in the PLC. This will be useful when PLC is used for overflow at future Masses and events.

It was the consensus of the PPC that the Tech Team has completed its tasks and the PPC is grateful for what they have achieved. As the Evangelization Subcommittee starts meeting again regularly, they will

provide future direction for technology initiatives.

VIII. “CELEBRATING GROWTH” MINISTRY WEEKEND

The Ministry Fair was held on February 24/25. There were 34 new volunteers across 19 ministries. We highlighted our Educational and Evangelization ministries and committees. The next ministry fair will be June 9 and 10 highlighting our Liturgical ministries and committees.

IX. SOCIAL AFFAIRS COMMITTEE UPDATE

○ Plans for 2018

The recently held St. Thomas Choir/Bucks County Choral Society concert was successful. The next event is a floral arranging demonstration on Thursday, June 14. On Friday, November 16, OLG will host a comedy night with Johnny Beehner; other proposed events are a dedication for the new parish courtyard, a babysitting event for December and a Santa Claus event.

X. LITURGY COMMITTEE UPDATE

The liturgies of Holy Week came together nicely thanks to the communication and members of the committee. This year for the first time, the statues and crosses in the church are being veiled with violet cloths (5<sup>th</sup> Sunday of Lent through Holy Saturday) thus signifying that Holy Week was approaching. The committee is still working on the singing of the antiphons at Sunday Masses. Upcoming liturgies include Confirmation, First Holy Communions, Solemnity of the Ascension of the Lord, May Procession and Pentecost. Monsignor commended the Liturgy Committee for the wonderful work they do that continues to improve each year in providing meaningful and spiritually uplifting liturgies.

XI. OTHER COMMITTEE UPDATES

“Remain in my Love” is an AOP initiative focused on the appreciation of the Sacrament of Matrimony according to our Catholic faith and tradition. Our appropriate and healthy understanding of marriage and family is in a delicate and precarious situation in the context of our modern secular society. Each parish was asked to participate and offer positive programs (bible studies, small groups, workshops, etc.) to celebrate and promote marriage. Stay tuned as more information becomes available.

Matt Gavinelli is coordinating a tracker for the parish strategic plan, which will be discussed at next meeting.

The most recent PPC Elections were in 2016. Nominations and elections are planned for this summer and fall. There are six positions open.

XII. NEXT MEETINGS

- 6/20/18 – Joint with PFC at the PLC with light social
- 9/12/18
- 11/14/18
- 12/19/18

XIII. CLOSING PRAYER