

OUR LADY OF GUADALUPE CHURCH PARISH

FINANCE COUNCIL MINUTES

February 19, 2026

I. ROLL CALL

Attendees: Monsignor Gentili, Laura Campbell, Richard Clark, Will Conway, Paul Crovo, Pete Hawley, Phil Junker, Barbara Kieffer, Don Kraft, Anthony Mantellino, Jonathan Martin, Juan Navia, Michele Savage

Excused: Father Sperger, Deacon Brady, Tim Conniff, Ray Kalouche, Ellen Roehm

Recording Secretary: Alicia Augustine

II. OPENING PRAYER

Jesus said to his disciples: “The Son of Man must suffer greatly and be rejected by the elders, the chief priests, and the scribes, and be killed and on the third day be raised.” Then he said to all, “If anyone wishes to come after me, he must deny himself and take up his cross daily and follow me. For whoever wishes to save his life will lose it, but whoever loses his life for my sake will save it. What profit is there for one to gain the whole world yet lose or forfeit himself?”

Msgr. Gentili shared today’s gospel reading from Luke 9:22-25, which reminds us that the ultimate reward does not lie in material goods “What profit to gain the world but lose your life”. Msgr. Gentili reminded everyone that while they are tasked with caring for fiscal management, their efforts are futile if we forget the mission. Others reflected on the message reminding us not to chase false gods or trade morality for comfort. Msgr. Gentili led everyone in praying the Our Father for our Lenten journey and for the sick.

III. APPROVAL OF MINUTES FROM PREVIOUS PFC MEETING

Dick Clark asked for a motion to approve the minutes from the meeting on November 19, 2025. The first motion was by Don Kraft and the second by Michele Savage. The members of the committee unanimously approved the minutes which will be posted on the website.

IV. PASTOR’S UPDATES

A. Mass Attendance and General Observations

Msgr. Gentili commented that while the AOP has reported a 7.5% increase in Mass attendance across the Archdiocese, OLG attendance has remained the same since recovering from the pandemic. Similarly, collections have been good but have not increased. Those who do attend seem very engaged and active, as reflected in high attendance (~30/week) for Children’s Liturgy of the Word at the 9am Mass, considerable number of PREP students, and Adult Faith Formation participants, among other examples.

B. Memorials Update

Msgr. Gentili provided an update on Memorial contributions. He recently received two large donations (~\$28,000 and ~\$250,000) and will continue to use the money in alignment with the families’ wishes, while considering parish needs.

V. GENERAL MANAGER UPDATE

A. Collections Update

Anthony led discussion of collections update. Fiscal Year-to-Date 2025 Sunday collections were down about 0.9% compared to the same time in 2024, but second quarter was better than the first.

Other Collections increased compared with the previous year, mostly due to large donations on Holy Day masses. Additionally, rental income was down compared with Year-to-Date 2024, but Anthony is hopeful that it will pick up in third quarter when there are a few more events.

B. Financial Report for 2Q December 31, 2025 FY2025-2026

Both income and expenses were down at the end of second quarter for this fiscal year. Several unexpected repairs were necessary at the rectory, including two burst pipes. Repairs, tuneups, and new contracts related to HVAC, fire inspection, and concrete repair were all incurred this year. Cost of installing the lighting in the back section of the parking lot was reduced by a grant from the State of Pennsylvania. Anthony is hopeful that all new contracts and completed work will yield reduced expenses going forward. Additionally, he has been working to reduce contract costs and regular expenses in a manner that maintains desired cost-benefit ratios. Examples include new contracts for fire inspection/maintenance and obtaining a PECO tax refund. Anthony further clarified that there are no more large, planned expenses outside of those in the budget. The group is hopeful that expenses would continue to drop and income would go up in the third and fourth quarters.

C. Vanguard Account Balance/Cash Position

Anthony described the cash position at this point in the fiscal year. Msgr. Gentili recently received and deposited two recent Memorial Donations, which will be used with approval of the families. Rectory repairs totaled around \$30,000 and after the \$10,000 deductible were paid for out of the cash reserves. Dick Clark summarized that this is around \$40,000 in non-budgeted expenses.

D. New Contracts and Major Projects

There is one remaining planned project to repair and seal the pavers around the courtyard fountain. All other future planned projects are on hold until there is sufficient financial means to complete them. Msgr. Gentili will consider discussing project scope and costs with families who made Memorial Donations.

VI. PARISH COMMITTEES AND PROGRAMS UPDATE

A. Fiscal Responsibility Subcommittee

Dick Clark stated that in the not-too-distant future, OLG will need to negotiate the mortgage and participate in the AOP capital campaign. With regards to the mortgage, the fiscal committee needs to run analytics to assess the impact on reserves because if the rate goes up significantly, OLG will not be able to pay it out of the budget. Msgr. Gentili had a good conversation with the new vice president of Penn Community Bank and is hopeful that they will be competitive in mortgage negotiations. With regards to the AOP capital campaign, OLG needs to make a case statement about what its parishioners will support as well as define clear goals and objectives about what the OLG percentage will fund (eg: debt reduction).

1. Planned Giving and Update

Paul Crovo relayed that so far, \$1.75 million has been pledged via Planned Giving. There are also several parishioners who have committed to participating in Planned Giving but have not yet provided a committed amount.

2. Semi-Annual Finance Talk Dates March 7th and 8th 2026

Michele Savage thanked Jonathan, Tim, and Phil for delivering the upcoming financial updates on the weekend of March 7th/8th. They are finishing the draft and will be highlighting the benefit of e-giving in creating a predictable revenue stream. She encouraged all members of the Finance Council to support the speakers at the back of the church. Msgr. Gentili added his thanks for their leadership and guidance, and for leading the charge in promoting fiscal transparency.

B. Parish Pastoral Council Strategic Initiative Update

Don Kraft updated the group on Parish Council discussions. He conveyed that attendance has remained unchanged for the past two years. The new OLG Strategic Plan is committed to evangelizing those who are unfamiliar or have fallen away from the faith, but also those who are happy and engaged in attending Mass and the other social/spiritual activities of the parish. He expressed that many people are converted via relationship with a person of faith and that we should create a culture of evangelization. The first step in creating this kind of culture is to establish a unified understanding of what to do and how to get there. In the context of discipleship, this means creating a group of people who understand evangelization and how to do it. In pursuit of this, leadership and staff are reading Informing Intentional Disciples, as suggested by Fr. Sperger. Don invited all members of the Finance Committee to participate in one of the small group sessions starting in March. These groups will spend three meetings discussing the book and one meeting discussing how to implement its ideas.

C. Evangelization Outreach Subcommittee (DMI, Adult Faith Formation, Fourth Way)

Dick Clark relayed that Archdiocesan planning will enter the final feasibility phase in March 2026. OLG will be expected to begin contribution in 2027.

Msgr. Gentili shared that Sunblossom Media will begin making videos of Ministries.

VII. QUESTIONS/CONCERNS/NEW BUSINESS

Msgr. Gentili and Dick Clark informed everyone that they will be extending the terms of the PFC members. Msgr. Gentili also requested prayers for PFC member, Will Conway, who is on hospice care.

VIII. NEXT MEETING

Parish Finance Council: Wednesday May 20, 2026 at 7:00pm at Rectory

Joint Parish Council: June 10, 2026 at 7pm at Rectory

IX. CLOSING PRAYER

Msgr. Gentili gathered everyone's personal intentions, with a special intention for Will Conway and for successful initiatives to form intentional disciples.